

## Flag Protocol

Flag protocol is a very complex subject which has evolved through history. Offence can quickly be taken if flags are flown incorrectly. We therefore encourage customers to follow the simple rules we list below:

- It is the universal custom to display the flag only from sunrise to sunset.
- When used, the Union Flag must always be flown from the senior flagpole.
- The senior flagpole is either the higher of the group, or where flagpoles are all of the same height, the senior flagpole is on the left when viewed from a position facing the flagpoles.
- One flag must never be flown above another on the same flagpole. This in fact means that the lower flag has been defeated in battle. It is also bad practice to fly two flags at the same height from the same pole since neither flag will fly properly.
- When a number of national flags are displayed together, the host flag should take the senior flagpole with the other countries arranged alphabetically.
- The Union Flag takes precedence over the Queen's Award flag which takes precedence over a house flag.

## Quality & Dependability

Spanning over forty years, Harrison External Display Systems pride themselves on the quality and dependability we have to offer our clients. Whether it be a National or International Flag, a Corporate Logo Flag or a Town Council Flag, we provide the best quality products and best possible service.

To ensure the maximum life out of your Harrison flag, we have included in this leaflet some information on how to get the most out of your flag.

There is protocol involved on when and how to fly your flag. You will also find this included in this information leaflet.

By following these guidelines along with the quality and dependability of Harrison flags, you will get the maximum life out of your flag. So enjoy your flag, and remember to maintain it with utmost care and you will see the results of quality and care combined.

## Flag Flying Days

Date	Occasion	Flag
January 20	Birthday of The Countess of Wessex	Union
January 26	Australia Day	Australia
February 6	Her Majesty's Accession	Union
February 8	New Zealand Commonwealth Day	New Zealand
February 19	Birthday of Prince Andrew	Union
March 1	St. David's Day	Welsh
March (2nd Monday)	Commonwealth Day	Union
March 10	Birthday of The Earl of Wessex	Union
March 17	St. Patrick's Day	St. Patrick's Cross
April 21	Birthday of Her Majesty The Queen	Union
April 23	St George's Day	St George's Cross
May 9	Europe Day	EEC
June 2	Coronation Day	Union
June (as appointed)	Official Celebration of Her Majesty The Queen's Birthday	Union
June 10	Birthday of The Duke of Edinburgh	Union
June 21	Birthday of Prince William	Union
July 1	Canadian Dominion Day	Canadian
July 4	USA Independence Day	USA
July 14	Bastille Day	French
August 15	Birthday of The Princess Royal	Union
September 15	Birthday of Prince Harry	Union
October 21	Trafalgar Day	Union
October 24	United Nations Day	UN
November (2nd Sunday)	Remembrance Day	Union
November 14	Birthday of The Prince of Wales	Union
November 20	Her Majesty's Wedding Anniversary	Union
November 30	St. Andrew's Day	St. Andrew's Cross



# Flag Care Guide

Protocol & Maintenance

The Harrison flag you have purchased is one of the very finest made. Given reasonable care, it should provide maximum service and satisfaction. Here are a few simple suggestions to help you enjoy your new flag longer.

Only flags which have been made specifically for exterior use should be displayed outdoors.

For the best results, **do not** expose your flag to rain, snow or abnormally high winds; these forces of nature can shorten its life considerably. Should the flag become wet, it should be spread out and allowed to dry completely. **Do not fold or roll-up a wet or damp flag.**

To keep its rich colours looking bright, **clean your flag regularly**, at least in four weekly intervals, before soiling and discolouration from dirt, smoke, dust and other airborne contaminants “set” in the fabric. Outdoor flags can be hand washed with warm water and a mild soap, then thoroughly rinsed and spread out to dry. Do not let the flag stand in the wash water or you might experience some colour “make off” onto the white areas.

**Do not** place the flag where the wind will whip it against rough surfaces, tree branches, wires, cables, etc. The smallest tear can soon result in a tattered flag. Keep pole surfaces free of heavy dirt, rust, scale and corrosion that could damage your flag.

**Inspect your flag regularly** for signs of wear. In particular, look for “normal wear” fabric or thread breaks which may occur in the “fly” end. This is the end farthest from the staff. Trimming off and re-hemming torn or frayed ends will help extend the life of your flag.

### Note to Large Flag Users (12 x 18 ft. and up)

Larger flags naturally represent a more significant investment and as such, should be given maximum protection. Consider having two flags and rotating them on a regular basis. Tests have shown that flag fibres actually benefit from periodic “rest”. Also, you will not be without a flag while one is being cleaned or repaired.



The normal size of a flag (landscape style) is not more than 25% of the height of the pole in length and 12.5% in depth, i.e. - 16 metre pole: flag size 4 metres x 2 metres. Banner flags and portrait flags should compare in the same formula with a slight increase allowed.

In strong winds, i.e. over force 6/30 mph, all normal flags should be taken down and may be replaced with storm flags of one third the size. In wind speeds over force 8/45 mph, no flags should be flown.

Etiquette and flag care requests that flags are taken down at sunset and not hoisted before sunrise. This however may not be practical.

## The Beaufort Scale of Wind Force

	Beaufort No.	Wind Type	Effect on Land	Speed (mph)
Flags Length up to 25% of Pole Height	0	Calm	Smoke Rises Vertically	Less than 1
	1	Light Air	Direction shown by smoke but not by wind vane	1 to 3
	2	Light Breeze	Wind felt on face; leaves rustle; wind vanes move	4 to 7
	3	Gentle Breeze	Leaves and twigs in motion; wind extends light flag	8 to 12
	4	Moderate Breeze	Raises dust, loose paper and moves small branches	13 to 18
	5	Fresh Breeze	Small trees in leaf begin to sway	19 to 24
Storm Flags	6	Strong Breeze	Large branches in motion; whistling in telegraph wires; difficulty with umbrellas	25 to 31
	7	Moderate Gale	Whole trees in motion; whistling in telegraph wires; difficulty with umbrellas	32 to 38
No Flags at All	8	Fresh Gale	Twigs break off trees; progress impeded	39 to 46
	9	Strong Gale	Slight structural damage occurs; chimney posts and slates blown off	47 to 54
	10	Whole Gale	Trees uprooted and considerable structural damage	55 to 63
	11	Storm	Widespread damage, seldom experienced in England	64 to 75
	12	Hurricane	Winds of this force only encountered in tropical revolving storms	Above 75

## Flag Sizes Suitable for Flying on Flagpoles

Ground Mounted Poles																
Pole Size (m)	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Flag Size (Yd)	1	1.5	1.5	2	2	2	2.5	2.5	3	3	4	4	4	4	5	5

Angled Poles -Wall Mounted			
Pole Size (m)	2	3	4
Flag Size (Yd)	1	1.5	2

Vertical Poles -Wall Mounted										
Pole Size (m)	3	4	5	6	7	8	9	10	11	12
Flag Size (Yd)	1.5	2	2	2.5	2.5	3	3	3	4	4

Flag sizes can be different depending on the height situated above the ground and the wall thickness of the pole.

The above sizes are the **MAXIMUM** flag sizes for the pole. Flag sizes can vary depending on the location of the pole, the height of the pole situated above the ground and the wall thickness of the pole.